

## Assessment 1 Information

<b>Subject Code:</b>	PQP001
<b>Subject Name:</b>	Academic English
<b>Assessment Title:</b>	Portfolio Learning Tasks
<b>Assessment Type:</b>	Portfolio
<b>Word Count:</b>	1000 Words (+/-10%)
<b>Weighting:</b>	30 %
<b>Total Marks:</b>	30
<b>Submission:</b>	via Turnitin
<b>Due Date:</b>	<b>Week 5</b>

### Your Task

Compile a portfolio of written work based on selected content from weeks 2 to 4.

### Assessment Description

#### Background

Throughout your studies you will need to use the following skills: note taking, synthesising, paraphrasing, data commentary, paragraph structuring and using advanced vocabulary and grammar. This assessment gives you the opportunity to learn and use these skills.

#### Learning Outcomes

This assessment aims to achieve the following learning outcomes:

<b>LO1:</b>	Analyse and interpret oral and written texts
<b>LO2:</b>	Comprehend and use advanced academic language (grammar and vocabulary)
<b>LO3:</b>	Communicate ideas and arguments effectively in oral and written contexts
<b>LO4:</b>	Use paraphrasing and synthesising to incorporate source material to support an argument

### Assessment Instructions

- During class in weeks 2 to 4, you will be given a workbook with various types of content to analyse and discuss. You will then need to complete written activities based on this content in a portfolio document.
- Please note: it is not essential that you attend classes in weeks 2 to 4 to complete this assessment, however, it would greatly benefit you to do so.
- You will need to submit your portfolio via Turnitin.
- Please refer to the assessment marking guide to assist you in completing all the assessment criteria.



## Important Study Information

### Academic Integrity Policy

KBS values **academic integrity**. All students must understand the meaning and consequences of cheating, plagiarism and other academic offences under the Academic Integrity and Conduct Policy.

*What is academic integrity and misconduct?*

*What are the penalties for academic misconduct?*

*What are the late penalties?*

*How can I appeal my grade?*

Click here for answers to these questions:

<http://www.kbs.edu.au/current-students/student-policies/>.

### Word Limits for Written Assessments

Submissions that exceed the word limit by more than 10% will cease to be marked from the point at which that limit is exceeded.

### Study Assistance

Students may seek study assistance from their local Academic Learning Advisor or refer to the resources on the MyKBS Academic Success Centre page. Click [here](#) for this information.

## Assessment Marking Guide

Criteria	Fail (0%-49%)	Pass (50%-64%)	Credit (65%-74%)	Distinction (75%-84%)	High Distinction (85%-100%)	
<b>Paragraphing</b>	Information presented is not clear and logical, with either no paragraphing or paragraphing that hinders understanding of the text.	Information presented is somewhat clear and logical. Paragraphing has been attempted with limited success and/or responses are very short.	Information presented is mainly clear and logical. Paragraphing has been used well despite the responses being a little short.	Information presented is substantially clear and logical. Paragraphing has been used well and responses are long enough to show the student's skill.	Information presented is exceptionally clear and logical. Paragraphing has been used skilfully, with the responses long enough to clearly show the student's skill.	<b>/10</b>
<b>Vocabulary and grammar</b>	Is of an inadequate standard with substantial errors and minimal grammar and vocabulary range shown.	A small range of grammar/vocabulary structures has been successfully attempted with minimal errors. A minimal attempt at more complex grammar and vocabulary structures.	A wide range of grammar and vocabulary structures has been attempted with moderate errors.	A wide range of grammar and vocabulary structures has been successfully demonstrated, with minimal errors.	No errors and a skilful range of grammar and vocabulary structures shown.	<b>/10</b>
<b>Discussion of ideas</b>	Learnings are not significantly discussed nor done so using any personal reflections or insights.	Learnings are discussed but done so using limited personal reflections and insights.	Learnings are well discussed and done so using some personal reflections and some convincing insights.	Learnings are very well discussed and done so using personal reflections and thoroughly described insights.	Learnings are comprehensively discussed and done so using personal reflections and powerful insights.	<b>/10</b>
						<b>/30</b>